

Activity Risk Assessment



Scouts

Jubilee
Scout Campsite

Archery

Name of activity/ event/ location	Archery. Jubilee Scout Campsite	Date of risk assessment	1 st January 2025	Name of who undertook this risk assessment	Chris Parsons & Stephen Ham
		Date of next review	1 st January 2026		

Hazard Identified? / Risks from it?	Who is at risk?	Control Measure
Slips, trips and falls	Instructors & participants	<ul style="list-style-type: none"> Instructors to ensure that all participants walk on the range, especially when collecting arrows.
Inadequate control of participants	Participants	<ul style="list-style-type: none"> All instructors to be suitably qualified. Instructors to be regularly monitored by Team Leader Jubilee through membership System. Groups have own supervisors to manage behaviour. No more than 12 participants per instructor.
Hit by arrow	Instructors & participants	<ul style="list-style-type: none"> In briefing, instructors explain that arrows must only point towards the ground or towards the targets. Instructor to monitor all archers at all times. Area of site to be cornered off as per plan below.
Equipment failure	Participants	<ul style="list-style-type: none"> Equipment checked before and after each session and at other times by a permitted leader. Any damage reported to the Jubilee team leader.
Indiscriminate firing	Instructors & Participants	<ul style="list-style-type: none"> In briefing, instructors to explain that arrows must only point towards the ground or towards the targets. They can only be fired at targets. Instructor to monitor all archers at all times.
Injury caused by bowstring	Participants	<ul style="list-style-type: none"> Bracers (arm protection) provided. Participants encouraged to wear long sleeved clothing and keep sleeves rolled down.

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Hazard Identified? / Risks from it?	Who is at risk?	Control Measure
Weather Consideration	Instructors & participants	<ul style="list-style-type: none"> As mentioned, weather conditions can significantly impact the safety of the activity. Suggested Control Measure: If the wind speed exceeds a certain level (e.g., 15 mph) or there is rain, the activity could be paused or cancelled to avoid potential accidents. Also, sun protection should be mentioned for warmer days, ensuring participants wear sunscreen and hats to prevent sunburns.

Training Requirements: All archery instructors must hold the Archery GB Leader Award, its equivalent or higher and have a scout permit.

Crossbow

Name of activity/ event/ location	Crossbow Jubilee Scout Campsite	Date of risk assessment	1 st January 2025	Name of who undertook this risk assessment	Chris Parsons & Jason Parsons
		Date of next review	1 st January 2026		

Hazard Identified? / Risks from it?	Who is at risk?	Control Measure
Impact from Bolt	All	<ul style="list-style-type: none"> All participants issued clear instructions on range safety. Participants are supervised by NSRA qualified instructor. Target bosses are replaced as needed.
Hurt fingers	Participants	<ul style="list-style-type: none"> Participants issued clear instructions and are supervised.
Horseplay	All	<ul style="list-style-type: none"> Participants given clear instructions and warned that breach of safety rule will result in stopped session
Slips, Trips and Falls	All	<ul style="list-style-type: none"> Spectators asked to stand near waiting area. Only supervisor and participants on the shooting line. Instructor to ensure that the crossbows are not loaded or spanned and are safe before allowing anyone onto the range to retrieve targets. No running in shooting range
Incorrect Technique	Participants	<ul style="list-style-type: none"> Clear demonstration and instructions On-going monitoring and advice
Weather Consideration	Instructors & participants	<ul style="list-style-type: none"> As mentioned, weather conditions can significantly impact the safety of the activity. Suggested Control Measure: If the wind speed exceeds a certain level (e.g., 15 mph) or there is rain, the activity could be paused or cancelled to avoid potential accidents. Also, sun protection should be mentioned for warmer days, ensuring participants wear sunscreen and hats to prevent sunburns.
Unsupervised access	All	<ul style="list-style-type: none"> Responsible person always supervising Cross bows and darts not to be left unattended. Area of site to be cornered off as per plan below.

Archery & Crossbow Site Plan

Name of activity/ event/ location	Map of activity plan	Date of risk assessment	1 st January 2025	Name of who undertook this risk assessment	
		Date of next review	1 st January 2026		

Red line means
barrier tape to be
used to stop
access.



Orienteering

Name of activity/ event/ location	Orienteering Jubilee Scout Campsite	Date of risk assessment	1 st July 2025	Name of who undertook this risk assessment	Chris Parsons
		Date of next review	1 st January 2026		

Hazard Identified? / Risks from it?	Who is at risk?	Control Measure
Slips, trips and falls	Participants	<ul style="list-style-type: none">• Ensure group is aware of terrain and risks.
Team or individual becoming lost	Participants	<ul style="list-style-type: none">• Ensure teams remain together.• Explain boundaries.

Tomahawks

Name of activity/ event/ location	Tomahawk throwing Jubilee Scout Campsite	Date of risk assessment	1 st January 2025	Name of who undertook this risk assessment	Chris Parsons
		Date of next review	1 st January 2026		

Hazard Identified? / Risks from it?	Who is at risk?	Control Measure
Slips, trips and falls	Instructors & participants	<ul style="list-style-type: none"> Instructors to ensure that all participants walk on the range.
Inadequate control of participants	Participants	<ul style="list-style-type: none"> All instructors to have attended a training course. Instructors to be regularly monitored by the Jubilee Team Leader. Groups have own supervisors to manage behaviour.
Release of axe behind thrower	Instructors & participants	<ul style="list-style-type: none"> Instructors to ensure that axes are held correctly. Spectators to stand to side of throwers and not directly behind them.
Equipment failure	Participants	<ul style="list-style-type: none"> Equipment checked before, during and after each session and at other times by the trained leader. Faulty axes to be removed from use until repairs are made. Any damage reported to the Jubilee team leader.
Hit by axe	Instructors & Participants	<ul style="list-style-type: none"> Instructors to ensure that axes are held correctly. Spectators to stand to side of throwers and not directly behind them. First aid kit available on activity and all instructors to be first aid trained. Suitable footwear (e.g. boots) to be worn.
Transport of equipment between storage and range	Instructors	<ul style="list-style-type: none"> Axes locked away in activity store. Axes to be carried in box or for individual axes to the side of a person, held by the head, with the sharp edge away from the person.

Training Requirements: All instructors must have attended a site specific training course.

Monitoring: Trained Instructor to check equipment quarterly for damage and wear and tear.

Frisbee Golf

Name of activity/ event/ location	Frisbee Golf Jubilee Scout Campsite	Date of risk assessment	1 st January 2025	Name of who undertook this risk assessment	Chris Parsons
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Hazard Identified? / Risks from it?	Who is at risk?	Control Measure
Slips, trips, and falls	Instructors & participants	<ul style="list-style-type: none"> All participants are instructed to wear appropriate footwear. Participants to be warned about exposed tree roots and potential hazards. A dynamic RA is required, depending on the location of where the targets are placed.
Exposure / Hypothermia and Sunburn	Instructors & participants	<ul style="list-style-type: none"> Participants urged to make sure they have suitable clothing prior to the activity. Participants to drink plenty of water. Sun cream to be applied when needed. Warm clothing to be worn if required.
Members of Public	Public	<ul style="list-style-type: none"> Participants briefed on rules for throwing distance when other campers on site.
Group Behaviour	Participants	<ul style="list-style-type: none"> Group leaders are to ensure that the group is always under control. Leader in charge of whole activity
Adverse Weather	Instructors & participants	<ul style="list-style-type: none"> Advice is given on what to do in the occurrence of adverse weather. Participants are advised to wear suitable clothing for weather conditions.
Injuries to a Lone Group Member	Instructors & Participants	<ul style="list-style-type: none"> In the event of a party member getting injured at least one person is to stay with the injured member while the rest of the group goes for help. Group must be minimum of three participants. Group leader or other qualified leader is to deal with first aid, help is available from reception.
Participants Getting Lost	Instructors & Participants	<ul style="list-style-type: none"> Group leaders are told about the site having boundary fences around the whole site and they are to stay on site. There is no need to go off site for this activity. Younger participants are advised to have adults in the group.

Pyrography

Name of activity/ event/ location	Pyrography Jubilee Scout Campsite	Date of risk assessment	1 st January 2025	Name of who undertook this risk assessment	Chris Parsons
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Hazard Identified? / Risks from it?	Who is at risk?	Control Measure
Slips, trips, and falls	Instructors & Participants	<ul style="list-style-type: none"> All participants are instructed to wear appropriate footwear. Participants warned about exposed wires and potential hazards. A dynamic RA is required depending on location. Instructed no running around area
Minor Burns	All	<ul style="list-style-type: none"> Demonstration of irons provided by leaders. Irons to be put in stands provided whenever not in hand Irons never put down directly onto bench/Table. Bowl and cold water in area for first aid
Fire	Participants	<ul style="list-style-type: none"> Irons to be put in stands provided whenever not in hand Irons never put down directly onto bench/Table
Tip Replacement & Woodburning Tool usage	Instructors & Participants	<ul style="list-style-type: none"> Activity to be supervised at all times. Tips to be changed only when tool has completely cooled down. Tool heats up to 250 degrees.
Misuse of the equipment	Participants	<ul style="list-style-type: none"> Wood-burning tools will be taken out of action if any tips bend or get damaged. Tools must always be placed on the rest otherwise they will burn the surface.

Wood Branding

Name of activity/ event/ location	Wood Branding Jubilee Scout Campsite	Date of risk assessment	1 st January 2025	Name of who undertook this risk assessment	Chris Parsons
		Date of next review	1 st January 2026		

Hazard Identified? / Risks from it?	Who is at risk?	Control Measure
Trips and falls, minor cuts scrapes, injuries	Participants & Instructors	<ul style="list-style-type: none"> Supervision. Explain risks to participants. Ensure tidy organised area, tools and equipment in designated places. restricted movement and access to equipment.
Burns from hot metal	Participants	<ul style="list-style-type: none"> Close Supervision. Explain risks to participants. Designated work and safe areas, restricted movement and numbers in "hot" area. PPE i.e. hot gloves. Bucket of water to cool hot gear quickly and any burns. Radio on activity to call 1st Aid Team.
Serious burns or injuries	Participants	<ul style="list-style-type: none"> Close Supervision. Explain risks to participants. Designated work and safe areas, restricted movement and numbers in "hot" area. PPE i.e. branding gloves. Bucket of water to cool hot gear quickly and any burns.

Popcorn Making/Marshmallow Roasting

Name of activity/ event/ location	Popcorn Making/Marshmallow Roasting Jubilee Scout Campsite	Date of risk assessment	1 st January 2025	Name of who undertook this risk assessment	Chris Parsons
		Date of next review	1 st January 2026		

Hazard Identified? / Risks from it?	Who is at risk?	Control Measure
Slips, trips, and falls	Instructors & participants	<ul style="list-style-type: none"> All participants are instructed to wear appropriate footwear. Participants warned about potential hazards around fire area if any. A dynamic RA is required depending on location.
Exposure / Hypothermia and Sunburn	Instructors & participants	<ul style="list-style-type: none"> Participants urged to make sure they have suitable clothing prior to the activity. Participants to drink plenty of water. Sun cream to be applied when needed. Suitable warm clothing required if needed.
Fire & Heat	Instructors & Participants	<ul style="list-style-type: none"> Supervision of the fire: one person to be always beside fire pits while alight or hot embers remain, to ensure visitors do not have unsupervised access. All will be given rules and safety advice about dangers of fire and Popcorn/ marshmallow toasting prior to using the fire pits. First aider and first aid box will be available. Fireproof gloves within easy reach. Grass to be protected.
Fire Out Of Control	Instructors & Participants	<ul style="list-style-type: none"> As above Fire will be in a steel fire pit to prevent the fire escaping the area or suitable campfire area. Fire area will be away from buildings. The fire will not be under low overhanging trees which may catch alight. A good supply of water will be available to put out flames and dampen heat. A fire blanket will be available to wrap around person who may be alight.

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Hazard Identified? / Risks from it?	Who is at risk?	Control Measure
Falls Into Fire, Touching Fire Pit	Instructors & Participants	<ul style="list-style-type: none"> • As above • Fire will be in a correct fire pit to prevent the fire escaping the area. • Fire area will be away from buildings. • The fire will not be under low overhanging trees which may catch alight. • A good supply of water will be available to put out flames and dampen heat. • A fire blanket will be available to wrap around person who may be alight
Smoke	Instructors & Participants	<ul style="list-style-type: none"> • The position of the fire will be away from tents. • The wind direction will be constantly assessed, and visitors advised to move safely out of smoke direction. • Charcoal Briquettes used to prevent excess smoke.
Heat from hot embers	Instructors & Participants	<ul style="list-style-type: none"> • When the fire activity is finished the embers will be dampened and cooled with water and placed into a suitable container.
Hot Marshmallows	Participants	<ul style="list-style-type: none"> • Participants will be given instructions to allow the marshmallows to cool down before eating. • Participants will be given instructions that marshmallows that catch alight should be dropped to the ground and no attempt should be made to blow them out.
Marshmallow Sticks & Pop Corn Holders	Participant's	<ul style="list-style-type: none"> • No waving of sticks will be permitted. • Participants will be instructed to point sticks towards the ground at all times. • Participants will be instructed not to touch any metal only wood.

Large Catapults

Name of activity/ event/ location	Large Catapults Jubilee Scout Campsite	Date of risk assessment	1 st January 2025	Name of who undertook this risk assessment	Chris Parsons
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Hazard Identified? / Risks from it?	Who is at risk?	Control Measure
Slips, Trips and Falls	Participants & Instructor	<ul style="list-style-type: none"> Instructors to check activity area prior to use. Full safety brief to be given prior to start of activity. Instructor supervision always required.
Structure collapsing during construction	Participants & Instructor	<ul style="list-style-type: none"> Full safety brief to be given prior to start of activity on what to do if structure is collapsing. Conduct regular equipment checks prior to start of session Instructors to rebuild when required and not used until completed. Instructor supervision always required.
Struck by Projectile or the slingshot cradle	Participants & Instructor	<ul style="list-style-type: none"> Full safety brief given prior to start of activity and again before firing. Instructor to set up and the firing range and participants briefed on area of play. Participants to only fire down the range. Collection of tennis balls only allowed when instructed by instructor Instructor supervision always required.
Other Hazards/Risks	Participants & Instructor	<ul style="list-style-type: none"> Full safety brief given prior to start of activity Instructors to check kit prior to use, for hazards that may cause injury. Correct manual Handling to be used when moving poles around. Instructor supervision always required. Instructor to inform zone leader if 1st aid is required. Assess weather conditions during activity.

Bottle Rockets

Name of activity/ event/ location	Bottle Rockets Jubilee Scout Campsite	Date of risk assessment	1 st January 2025	Name of who undertook this risk assessment	Chris Parsons
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Hazard Identified? / Risks from it?	Who is at risk?	Control Measure
Cuts from broken plastic bottle	All	<ul style="list-style-type: none"> • Adult supervision on the activity. • The Adult and user should check the bottle to make sure there are no splits or sharp edges that could cut the user. Discard any bottle into a recycling bag that has a split in it. • The person using this activity should have suitable footwear at all times and should not use the equipment without shoes on.
Rocket hitting a person when being launched	All	<ul style="list-style-type: none"> • No one should stand over the rocket prior to launch and should be stood a safe distance away from the equipment. • On the person stamping on the bottle should be nearby.
Rocket hitting a person when returning to the ground	All	<ul style="list-style-type: none"> • The activity should be carried out in a safe area not close to another activity. • Leader to be looking out for possible walkers in firing area
Flying Objects	All	<ul style="list-style-type: none"> • Group to wait behind a 'waiting line' when not firing. • No one should collect rockets until the instructor has said its safe to do so & everyone has finished firing. • Area for firing should be picked so that the firing rockets travel with the wind and not against.
Trips and falls from wet ground	All	<ul style="list-style-type: none"> • Group to wait behind a 'waiting line' when not firing. • Group should be encouraged to walk when collecting bottles. • As part of the safety brief, groups should be told about potential hazard from wet ground.